

Appendix 1



Adult Social Care Safeguarding Improvement Plan					
Recommendation	Action	Timescale	Lead's	Evidence	<i>Updates</i>
Case records to have clear risk assessments and inform the protection plan directly	Audit sheet compiled	August 14-December 14	Ian Tweedie Marion Willicome-Lang	Supervision and to develop in to peer audits	Supervision audits have progressed well over the year. To be developed to peer reviews. <i>Risk Assessment and Protection plans are now mandatory documents within the safeguarding process in addition to that which is included in the minutes templates.</i>
Risk assessments and protection plans should be agreed with AAR if possible	Audit sheet and framework I work flows to capture	February 14-December 14	Ian Tweedie Marion Willicome-Lang	Outcome to make safeguarding personal seen via risk assessment template and case recording	Increasing engagement of AAR by ASC team. <i>Of the 9 alerts that progressed since 01/01/15 AAR represented as</i>

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					<i>follows: 2 Voiceability, 3 self advocates, 2 relatives, 1 other significant other (friend), 1 Victim support.</i> <i>Risk Assessment and Protection plans are now mandatory documents within the safeguarding process in addition to that which is included in the minutes' templates.</i>
Carers' assessments and needs documented	To ensure Carers are Assessed and recorded and work flow within SA workflow	February 14-December 14	Ian Tweedie Marion Willicome-Lang	Cares assessment and safeguarding process clear cross referencing and evidenced.	To increase the numbers of carers supported and preventative support put in place to provide respite wherever possible. <i>Safeguarding 10 point checklist and SA Prompt Sheet in SA Toolkit.</i>
AAR outcomes ascertained and recorded	Via audit and FWi workflow to link with making safeguarding personal outcomes	February 14-December 14	Ian Tweedie Marion Willicome-Lang	Clear and robust case recording and work flow to evidence AAR views.	Linking to key thematic of well-being and dignity principle in Care Act <i>The Making safeguarding</i>

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					<i>Personal Staff Guide in SA Toolkit</i>
CQC and SAB policy and procedures to be adhered to in relation to agency alerts	Via referral to commissioning as part of SA process and prompt follow up with agency and CQC	February 14-December 14	Ian Tweedie Commissioning team	Via contract monitoring	To ensure contract monitoring data base is updated and CQC is followed up and documented. <i>Safeguarding 10 point checklist in SA Toolkit</i>
Increased use of Advocacy.	Via monitoring of contract and advocacy service take up	April 14-December 14	Ian Tweedie Commissioning	Through reviews of safeguarding undertaken and review of advocacy contract and safeguarding specific work completed.	Evidence of increased take up via monitoring data and contract review. <i>Of the 9 alerts that progressed since 01/01/15 AAR represented as follows: 2 Voiceability, 3 self advocates, 2 relatives, 1 other significant other (friend), 1 Victim support.</i>